



Please reply to:

Contact: Christeen Abee
Service: Committee Services
Direct Line: 01784 446224
E-mail: c.abee@spelthorne.gov.uk
Date: 04 March 2026

Notice of meeting

Business, Infrastructure and Growth Committee

Date: Thursday, 12 March 2026

Time: 7.00 pm

Place: Council Chamber, Knowle Green, Staines-upon-Thames TW18 1XB

To the members of the Business, Infrastructure and Growth Committee

Councillors:

H.R.D. Williams (Chair)	J.R. Boughtflower	M. Gibson
S.C. Mooney (Vice-Chair)	M. Buck	S. Gyawali
C. Bateson	D.C. Clarke	K. Howkins
S.N. Beatty	R.V. Geach	J.R. Sexton

Substitute Members: Councillors T. Burrell, J. Button, J.P. Caplin, L. E. Nichols and P.N. Woodward

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

www.spelthorne.gov.uk customer.services@spelthorne.gov.uk Telephone 01784 451499

Agenda

Page nos.

1. Apologies and Substitutes

To received any apologies for non-attendance and details of Member substitutions.

2. Minutes

5 - 10

To confirm as a correct record the minutes of the meeting held on 14 January 2026 and the extraordinary meeting held on 3 February 2026.

3. Disclosures of interest

To receive any disclosures of interest from members in accordance with the Members' Code of Conduct.

4. Questions from members of the Public

The Chair, or his nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda no questions were received.

5. Update on Spelthorne Business Growth Service

Verbal Report

The Committee will receive a presentation on the Business Growth Service.

6. Update on Ashford BID Project

Verbal Report

The Committee will receive a presentation on the delivery of the Ashford Business Improvement District project.

7. HSR/SLR Working Group Updates

Verbal Report

To receive any further updates on Heathrow Rail from the Chair of the HSR/SLR Working Group Chair.

8. Chair's Update

Verbal Report

To receive updates from the Chair on items within the Committee's remit.

9. Urgent Actions

To note any urgent actions which have been taken since the last meeting.

10. Forward Plan

11 - 14

To note the Forward Plan for future business.

This page is intentionally left blank

**Minutes of the Business, Infrastructure and Growth Committee
14 January 2026**

Present:

Councillor H.R.D. Williams (Chair)
Councillor S.C. Mooney (Vice-Chair)

Councillors:

C. Bateson	D.C. Clarke	J.R. Sexton
S.N. Beatty	M. Gibson	
M. Buck	K. Howkins	

Substitutions: Councillors T. Burrell (In place of R.V. Geach)
J.P. Caplin (In place of S. Gyawali)

Apologies: Councillors J.R. Boughtflower

51/26 Apologies and Substitutes

Apologies were received from Councillors Boughtflower, Geach, and Gyawali. Councillor Burrell attended as Councillor Geach's substitute, and Councillor Caplin attended as Councillor Gyawali's substitute.

52/26 Minutes

Councillor Clarke raised there was an outstanding request arising from the last meeting.

The minutes of the meeting held on 20 November 2025 were agreed as a correct record.

53/26 Disclosures of interest

Councillors Bateson, Beatty, Buck, Burrell, Caplin, Clarke, Gibson and Howkins are also members of the Planning Committee.

The Economic Development Manager declared an interest in item 7, “Visit Staines BID – Voting Report” as he was a board member of the Staines BID, and would leave the room for discussion of that item.

54/26 Questions from members of the Public

There were none.

55/26 Update on Business Growth Service

The Committee received a presentation from Helen Roberts from CPG Executive Consulting Ltd on the Business Growth Service. Following approval by the Committee to continue the Council’s Business Support Service, CPG Executive Consulting Ltd had been appointed to deliver the Business Growth Service, and would be based in the business hub for the next year. The programme aimed to support the creation, sustainability and growth of viable local businesses through targeted events, one-to-one support and specialist interventions.

An intensive outreach campaign was being undertaken to reach as many businesses within the borough as possible. A number had already been in contact regarding services. Services would be offered in-person and online to be as accommodating as possible. Regular reports would be provided to the Economic Development Manager to demonstrate development and improvement against key performance indicators.

The Committee **resolved** to note the presentation from CPG Executive Consulting Ltd.

56/26 Update on Ashford BID Project

The Committee received a presentation on the Ashford Business Improvement District (BID) project from Place Support Partnership and GJR Management. Following approval by the Committee to progress the development of a BID in Ashford to the next stage, Places Support Partnership were appointed to undertake this. They had partnered with GJR Management who would undertake the strategic aspects of the programme. The representatives set out their credentials, history of supporting Ashford businesses, and experience in setting up BIDs.

Key landmarks were set out for the Committee which included the launch of a BID proposal in September with an aim to go to ballot in late 2026. Engagement with businesses was underway alongside other key stakeholders, including PCSO’s and residents associations. A number of communities have improved from having a BID, and there was hope that if a BID was approved in Ashford that it would attract more footfall to the area.

The Committee noted the bid levy would be derived from business rates and the levy would vary from business to business.

The Committee **resolved** to note the presentation on the Ashford Business Improvement District project.

57/26 Visit Staines BID - Voting Report (as part of the renewal process)

The Committee considered supporting the renewal of the Visit Staines Business Improvement District (BID). The current five year cycle of the Visit Staines BID ended in March 2027, and the BID was seeking renewal from eligible voters, which included the Council. The BID operated on a not-for-profit basis and aimed to improve the town centre on behalf of the 275 businesses within its boundary. The BID invested in activities and promotions to encourage footfall into the town centre, as well as other initiatives such as working with the Police and other agencies to address anti-social behaviour and shoplifting.

The Committee noted the Council would be required to provide support for the BID if successful. The Committee acknowledged the support the BID provided to businesses within the town centre as well as the events they sponsored. The BID provided regular updates to their board on their achievements.

The Committee **resolved** to

- 1) Agree that Spelthorne Borough Council supports the principle of the Visit Staines Business Improvement District (BID) ballot and voting “for” in October 2026.
- 2) Delegate authority to the Group Head for Place, Protection & Prosperity to exercise the ballot vote in support of the Visit Staines BID.
- 3) Note the financial implication associated with the Visit Staines BID in respect of paying the BID levy as set out in the report.

58/26 Social Value Strategy for Site Disposals

Meeting adjourned at 20:37

Meeting reconvened at 20:47

The Committee considered the Social Value Strategy for site disposals. A Social Value Strategy would provide decision-making Committees with agreed criteria against which to appraise offers for future development on Council-owned sites which were not based only on financial consideration. If adopted, the strategy would provide clear guidance to developers on the Council’s expectations on the inclusion of social value initiatives in their offers. The strategy was generic but provided a list that could be chosen from to ensure the right social value elements were applied to appropriate sites.

The Committee noted that adopting the strategy would assist in delivering social housing within the borough. It would also provide an objective way for Committees to determine if lower offers that provided affordable housing should be considered. Some members of the Committee cautioned against

proposals that suggested lower capital receipts, but other members of the Committee acknowledged that providing social housing would offset the Council's temporary housing budget.

A recorded vote was requested by Councillor Sexton and the results were as follows:

For (8):	Councillors Bateson, Beatty, Burrell, Caplin, Gibson, Mooney, Sexton, Williams
Against (1):	Councillor Clarke
Abstain (2):	Councillors Buck, Howkins

The Committee **resolved** to:

- 1) Agree the Social Value Strategy relating to the Council's regeneration sites and recommend to the Corporate Policy and Resources Committee for approval by Council
- 2) Note that by adopting the Strategy the relevant housing and regeneration sites will be marketed to include a requirement for third parties to provide social value provision within their offers.

59/26 Chair's Updates

The Committee received an update from the Chair on work being undertaken as part of the Housing and Regeneration workstream within the Implementation and Recovery Plan. The Social Value Strategy had been presented at the meeting and would be applied to a number of regeneration sites if agreed by Council.

The Economic Development Team would provide quarterly updates through the Members' Briefing Pack.

The Committee **resolved** to note the updates.

60/26 Forward Plan

The Committee received the forward plan for future committee business.

The Committee **resolved** to note the forward plan.

**Minutes of the Business, Infrastructure and Growth Committee
3 February 2026**

Present:

Councillor H.R.D. Williams (Chair)
Councillor S.C. Mooney (Vice-Chair)

Councillors:

C. Bateson	D.C. Clarke	K. Howkins
S.N. Beatty	R.V. Geach	J.R. Sexton
M. Buck	M. Gibson	

Substitutions: Councillors J.P. Caplin (In place of S. Gyawali)

Apologies: Councillors J.R. Boughtflower

61/26 Apologies and Substitutes

Apologies were received from Councillor Boughtflower and Councillor Gyawali. Councillor Caplin attended as Councillor Gyawali's substitute.

62/26 Disclosures of interest

Councillors Bateson, Beatty, Buck, Caplin, Clarke, Gibson and Howkins are also members of the Planning Committee.

63/26 Business, Infrastructure & Growth Committee - Budget, Fees and Charges and Capital Programme for 26/27

The Committee considered a report that asked the Committee to review the draft detailed Revenue Budget, Fees and Charges proposals and Capital Programme budget for 2026/27 for the Business Infrastructure and Growth Committee.

It was proposed by Councillor Sexton and seconded by Councillor Bateson that the recommendations be amended to:

1. Review the draft detailed revenue budget for 2026/27 for the Business, Infrastructure and Growth Committee and agree any amendments,
2. Review the draft capital programme budget for 2026/27 for the Business, Infrastructure and Growth Committee, and
3. Recommend to the Corporate Policy and Resources Committee to approve the proposed detailed Revenue Budget and Capital Programme proposals for this Committee.

The Committee explored how various figures were calculated and how the budget was allocated.

The Committee **resolved** to:

1. Agree the draft detailed revenue budget for 2026/27 for the Business, Infrastructure and Growth Committee
2. Agree the draft capital budget for 2026/27 for the Business, Infrastructure and Growth Committee
3. Recommend to Corporate Policy and Resources Committee to approve the proposed detailed Revenue Budget and Capital Programme proposals for the Business, Infrastructure and Growth Committee

64/26 Exclusion of Public and Press (Exempt Business)

The exclusion of public and press was not required as the following item was withdrawn from the agenda.

65/26 WITHDRAWN - Spelthorne Jobs and Skills Hub - Future Options

This item was withdrawn from the agenda with the agreement of the Chair.



Spelthorne Borough Council Services Committees Forward Plan

This Forward Plan sets out the decisions which the Service Committees expect to take over the forthcoming months.

Please direct any enquiries about this Plan to CommitteeServices@spelthorne.gov.uk.

Spelthorne Borough Council

Service Committees Forward Plan and Key Decisions for 1 January 2026 to 31 May 2026

Anticipated earliest (or next) date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Business, Infrastructure and Growth Committee 12 03 2026	Update on Ashford BID Project	Key Decision	Public	Julia Owen, Senior Economic Development Officer
Business, Infrastructure and Growth Committee 12 03 2026	Update on Spelthorne Business Growth Service	Key Decision	Public	Chris Norrington, Economic Development Manager
Business, Infrastructure and Growth Committee 11 06 2026	Ashford BID Business Plan	Key Decision	Public	Julia Owen, Senior Economic Development Officer
Business, Infrastructure and Growth Committee 11 06 2026	Demolition of a site on Kingston Road	Key Decision	Public	Bruce Strong, Investment Asset Manager
Business, Infrastructure and Growth Committee 11 06 2026	Visit Staines Business Plan	Key Decision	Public	Chris Norrington, Economic Development Manager
Business, Infrastructure and Growth Committee 01 10 2026	Update on Ashford BID Project	Key Decision	Public	Julia Owen, Senior Economic Development Officer

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Business, Infrastructure and Growth Committee 12 11 2026	Update on Ashford BID Project	Key Decision	Public	Julia Owen, Senior Economic Development Officer

This page is intentionally left blank